



OVERHEAD RIGGING LABOR

Archery Trade Association

G136020122

Kentucky Exposition Center | Louisville, KY

January 7 - 9, 2022

ONLINE & DISCOUNT DEADLINE:* FRIDAY, DECEMBER 17, 2021

* Order with complete Method of Payment must be received before Discount Deadline date to receive discounted pricing.

Only Shepard Exposition Services may operate machinery. Exhibitors and their EACs may not utilize, operate, or be inside equipment.

Additional charges may be applied by Shepard due to regulations at the facility, ensuring structural integrity of sign, weight limits, union jurisdictions, facility contracts, and in house providers. Including but not limited to: spanner truss for load points, additional labor for power and/or lighting specifics, additional materials, facility pick point ceiling fees, facility and/or in house exclusive labor charges, etc. Please note: Per riggers jurisdiction, a rigging crew (up to 3 riggers) may require a 4-hour minimum to install any hanging sign, truss and/or motors, or structures requiring hoisting. Rates are per lift and crew per hour.

Labor Hours

Straight Time (ST): Monday - Friday | 8:00AM - 5:00PM

Overtime (OT): Monday - Friday | 6:00AM - 8:00AM and 5:00PM - Midnight.

Saturdays and Sundays 6:00AM - Midnight.

Double Time (DT): All hours between Midnight and 6AM. Holidays.

Holidays: NY Eve, NY Day, ML King Day, Easter, Memorial Day, 4th of July, Labor Day, Thanksgiving, Christmas Eve, Christmas Day.

Step 1. Tell us about your hanging sign.

TYPE: Cloth Wood Truss Metal
 Other: _____

SHAPE: Circle Square Triangle Rectangle
 Other: _____

Step 2. Order assembly/disassembly labor.

Shepard Certified Riggers are required to assemble all hanging signs to ensure structural integrity.

| SIGN ASSEMBLY LABOR - EXHIBITOR SUPERVISED | | | | | | |
|--|------|------------------|----------|----------|----------|-------|
| CODE | ITEM | EST. LABOR HOURS | ONLINE | DISCOUNT | REGULAR | TOTAL |
| 69150 | ST | | \$90.44 | \$104.00 | \$116.50 | |
| 69151 | OT | | \$135.69 | \$156.05 | \$174.80 | |
| 69152 | DT | | \$180.94 | \$208.10 | \$233.05 | |

| SIGN ASSEMBLY LABOR - SHEPARD SUPERVISED | | | | | | |
|--|------|------------------|----------|----------|----------|-------|
| CODE | ITEM | EST. LABOR HOURS | ONLINE | DISCOUNT | REGULAR | TOTAL |
| 69190 | ST | | \$117.57 | \$135.20 | \$151.40 | |
| 69191 | OT | | \$176.40 | \$202.85 | \$227.20 | |
| 69192 | DT | | \$235.22 | \$270.50 | \$302.95 | |

DATE OF ASSEMBLY: _____ START TIME: _____
 HOW MANY LABORERS WILL YOU REQUIRE?: _____

Should hanging sign or supervision not be present at time the crew arrives a 1 Hour Crew Minimum charge will be applied.

| SIGN DISASSEMBLY LABOR - EXHIBITOR SUPERVISED | | | | | | |
|---|------|------------------|----------|----------|----------|-------|
| CODE | ITEM | EST. LABOR HOURS | ONLINE | DISCOUNT | REGULAR | TOTAL |
| 69153 | ST | | \$90.44 | \$104.00 | \$116.50 | |
| 69154 | OT | | \$135.69 | \$156.05 | \$174.80 | |
| 69155 | DT | | \$180.94 | \$208.10 | \$233.05 | |

| SIGN DISASSEMBLY LABOR - SHEPARD SUPERVISED | | | | | | |
|---|------|------------------|----------|----------|----------|-------|
| CODE | ITEM | EST. LABOR HOURS | ONLINE | DISCOUNT | REGULAR | TOTAL |
| 69193 | ST | | \$117.57 | \$135.20 | \$151.40 | |
| 69194 | OT | | \$176.40 | \$202.85 | \$227.20 | |
| 69195 | DT | | \$235.22 | \$270.50 | \$302.95 | |

DATE OF ASSEMBLY: _____ START TIME: _____
 HOW MANY LABORERS WILL YOU REQUIRE?: _____

Should hanging sign or supervision not be present at time the crew arrives a 1 Hour Crew Minimum charge will be applied.

Step 3. Order overhead rigging crew.

Rates are per lift and crew (up to 3 riggers) per hour. One hour minimum per lift/crew - lift/crew thereafter is charged in 1/2 increments. Should hanging sign or supervision not be present at time the crew arrives a 1 Hour Crew Minimum charge will be applied.

| OVERHEAD RIGGING INSTALLATION & IN BOOTH SCISSOR LIFTS | | | | | | |
|--|----------------------|------------------|----------|----------|----------|-------|
| CODE | ITEM | EST. LABOR HOURS | ONLINE | DISCOUNT | REGULAR | TOTAL |
| 69156 | Lift | | \$560.00 | \$644.00 | \$721.30 | |
| 68120 | Scissor Lift Install | | \$560.00 | \$644.00 | \$721.30 | |

| OVERHEAD RIGGING REMOVAL & IN BOOTH SCISSOR LIFTS | | | | | | |
|---|----------------------|------------------|----------|----------|----------|-------|
| CODE | ITEM | EST. LABOR HOURS | ONLINE | DISCOUNT | REGULAR | TOTAL |
| 69157 | Lift | | \$560.00 | \$644.00 | \$721.30 | |
| 68121 | Scissor Lift Install | | \$560.00 | \$644.00 | \$721.30 | |

DATE OF INSTALL: _____ START TIME: _____

DATE OF REMOVAL: _____ START TIME: _____

| | |
|--|----------|
| TOTAL ESTIMATE | \$ _____ |
| TAX (All tax rates are subject to change) | 6.00% |
| AMOUNT DUE | \$ _____ |

Submission of this form indicates you read and accept the Payment Policy and Terms & Conditions. Cancellations must be received in writing within 48 hours of 1st day of exhibitor move in. Equipment cancellations must be made in writing within 14 days of exhibitor move in.

COMPANY NAME: _____ BOOTH NUMBER: _____

CONTACT NAME: _____

EMAIL ADDRESS: _____



Email completed form to: orders@shepardes.com

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